



University of California, Berkeley  
Office of Laboratory Animal Care

### Clean Cage Wash Checklist

| Facility: |                 |                  |                                  |                                    | Room #               |   |                     | Month:                                 |                           |                                     | Year:                        |              |
|-----------|-----------------|------------------|----------------------------------|------------------------------------|----------------------|---|---------------------|--|---------------------------|-------------------------------------|------------------------------|--------------|
| Day       | Log Temp. Strip | Clean all drains | Clean Tunnel Washer filter trays | Detergents Levels Checked/ Changed | Bedding Bins Stocked | Put all clean supplies in covered storage | Cover Water Bottles | Work Stations Wiped Down and Organized | Hang Up Cleaning Supplies | Rooms Organized/ Safety Items Clear | Floors Swept and disinfected | Remove Trash |
| 1         |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 2         |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 3         |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 4         |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 5         |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 6         |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 7         |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 8         |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 9         |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 10        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 11        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 12        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 13        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 14        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 15        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 16        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 17        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 18        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 19        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 20        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 21        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 22        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 23        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 24        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 25        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 26        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 27        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 28        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 29        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 30        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |
| 31        |                 |                  |                                  |                                    |                      |   |                     |  |                           |                                     |                              |              |



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**WEEKLY:**

## Clean Cage Wash Checklist

| Task                                       |      |          |   |          |      |                                       |      |                      |      |                                      |  |
|--|------|----------|---|----------|------|---------------------------------------|------|----------------------|------|--------------------------------------|--|
| Clean Rack & Tunnel Washer Conical Filters |      |          | Check/Clean Rack & Tunnel Washer Spray Jets |          |      | Clean/Spray Out Tunnel Washer Cabinet |      | Hydropac Maintenance |      | Wipe/Clean Photo Eye Sensor (Tunnel) |  |
| Week                                       | Date | Initials | Date  | Initials | Date | Initials                              | Date | Initials             | Date | Initials                             |  |
| 1  |      |          |   |          |      |                                       |      |                      |      |                                      |  |
| 2  |      |          |   |          |      |                                       |      |                      |      |                                      |  |
| 3  |      |          |   |          |      |                                       |      |                      |      |                                      |  |
| 4  |      |          |   |          |      |                                       |      |                      |      |                                      |  |
| 5  |      |          |   |          |      |                                       |      |                      |      |                                      |  |

### MONTHLY:

| Task   | Date | Initials |
|--|------|----------|
| Clean air vent on ceiling                        |      |          |
| Wipe down Rack/ Tunnel Washer                    |      |          |
| Disinfect Horizontal & Vertical Surfaces         |      |          |
| Sanitize Bedding Bins, Scoops, & Trash Cans      |      |          |
| Rust/calcium/lime removal on all needed surfaces |      |          |

### FACILITY REPORTS:

| Issue | Date Reported | Initials |
|-------|---------------|----------|
|       |               |          |
|       |               |          |
|       |               |          |
|       |               |          |
|       |               |          |
|       |               |          |

Reviewed By: \_\_\_\_\_

Date: \_\_\_\_\_